

**Penn Township Trustee
Advisory Board Meeting
July 11th, 2023**

210 East Russ Avenue Mishawaka, Indiana 46545

1. Pledge of Allegiance
2. Call to Order –Kent Hizer Board President
3. New Business
Approval of June 5thst, 2023 Board Meeting Minutes
Resolution 2023-08 Additional Appropriation for General Fund
Switch Operating Account to INterra
4. Old Business
5. Trustee’s Report
TA-7
Baby Box
6. Adjourn

Next Board Meeting(s)/Hearings

August 7th, 2023

Trustee’s Office

210 East Russ Avenue Mishawaka, Indiana 46545

Penn Township Advisory Board Meeting
Minutes
5 June 2023
Trustee's Office
210 East Russ Ave
Mishawaka, Indiana 46545

In Attendance

Kent Hizer
Dave Schmidt
Kris Verash
Doris Portolese, Trustee
Chief Witt, Penn Township Fire Department
Gary

1. Pledge of Allegiance led by Chief Witt
2. Call to Order – Kent Hizer, President (5.30 PM)
3. New Business
 - A. Approval of the 01 May 2023 Township Board Minutes
 - Moved by Kris Verash
 - Seconded by Dave Schmidt
 - Approved 3-0
 - B. Resolution 2023-07 “Additional Appropriation for General Fund”
 - Moved by Krish Verash
 - Seconded by Kent Hizer
 - Approved 3-0
 - C. Trustee Portolese sought support for the purchase of a parking area adjoining the Township-owned building which currently houses the Mishawaka Food Pantry.
 - Moved by Kent Hizer
 - Seconded by Krish Verash
 - Approved 3-0



4. Old Business

- A. Chief Witt and Trustee Portolese updated the Board on the status of the Township's negotiations over the resolution of the problem of the inferior quality of the fire station apparatus floor and approach apron.
- B. Doris gave an update on the Lamar-Burkhart billboard.
- C. Doris informed the Board about the \$28,980.50 owed to Kyle Kipelin for design work on Candace Road.

5. Fire Chief's Report.

- A. Chief Witt discussed the May 23rd Active Shooter meeting. All local police departments, fire departments, and medical teams are invited. His hope is that there will be a training event before the 23-24 school year.

6. Trustee's Report

- A. Doris shared that she sent a "thank you" letter to PHM Schools with our \$12 annual check for the lease on the Fire Station property.
- B. She also reported that we are moving forward with the "Baby Box." Private parties are raising the funds for the purchase and installation.

The meeting was adjourned at 6:50.

- Moved by Kent Hizer
- Seconded by Kris Verash
- Approved 3-0

The next Board Meeting

10 July 2023 at 5:30 PM
Trustee's Office
210 East Russ Ave
Mishawaka, Indiana 46545

RESOLUTION NO. 2023-08

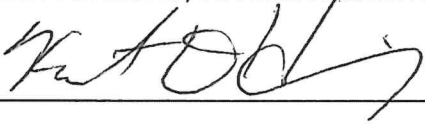
WHEREAS, It has been determined that it is now necessary to appropriate more money than was originally appropriated in the annual budget; now, therefore:

Be it ordained/resolved by the Township Trustee and Board of Penn Township, St. Joseph County Indiana, that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the purpose specified, subject to laws governing the same:

Fund Name: GENERAL	Amount Requested	Amount Approved
Major Budget Classification:		
3000 Other Services & Charges	\$ <u>143,603.00</u>	\$ <u>143,603.00</u>
TOTAL for General Fund 0101	\$ <u>143,603.00</u>	\$ <u>143,603.00</u>

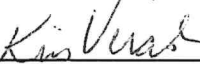
Passed and adopted by the Township Board on the 11th, day of July 2023 at the hour of 5:30 P.M.

PENN TOWNSHIP, ST. JOSEPH COUNTY, INDIANA



Kent Hizer, Board President

David Schmjd, Board Member



Kris Verash, Board Member

Attest: 

Doris J. Portolese, Penn Township Trustee